

## REQUEST FOR ACTION

<b>To</b>	The Collection Honolulu Board of Directors				
<b>Subject</b>	Online Portal for Unit Owners				
<b>Preparer</b>	Sandra Billington				
<b>Date</b>	29 August 2017	<b>For Board</b>	x	<b>Action</b>	<b>Info</b>

### EXECUTIVE SUMMARY

The General Contractor's Limited Warranty Program expires November 4, 2017. The Warranty program is currently using an online portal system called "Conasys" which homeowners log into to file and track warranty claims. The Conasys program also provides links to the Homeowners Manual and House Rules. It also provides maintenance reminders and a list of vendors and product information on the finishes installed in the residences. The contract for the portal (between the Developer and Conasys) ends on November 4, 2017. After November 4, 2017, Homeowners will not be able to file a warranty claim however, if the portal is extended, the Homeowners would be able to access/ review the history of their warranty files and receive the reminders on how to properly upkeep their home.

If the AOOU would like to continue the portal after November 4, 2017 the annual maintenance fee is:  
 For years 2 and 3 \$14,070  
 For year 4 and beyond \$4,690

### RECOMMENDATION

If majority of the homeowners use the portal and or find it helpful, recommend continuing the portal.

### RATIONALE

Proper upkeep of the home is important for the longevity of the residence. Homeowners are responsible to upkeep their home and the portal is a resource for that type of information.

<b>Exhibits</b> (If applicable)	<b>Index</b>	<b>Title</b>

**FOR BOARD USE ONLY**

**CERTIFICATE OF BOARD ACTION**

Approved	<input checked="" type="checkbox"/>	Declined	<input type="checkbox"/>	Noted	<input type="checkbox"/>	Returned	<input type="checkbox"/>	Deferred	<input type="checkbox"/>	Withdrawn
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**Stipulations**

**Coordinating Instructions**

**Distribution Instructions**

<b>Recording Secretary</b>	Howard Kam	<b>Action Date</b>	9/28/17	<b>RFA No.</b>	* 23-2017
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