

REQUEST FOR ACTION

To	The Collection Board of Directors				
Subject	Association Rule 11.7 Revisions				
Preparer	Desmond Oliveira				
Date	01/02/2019	For Board	<input checked="" type="checkbox"/>	Action	Info

EXECUTIVE SUMMARY

The purpose of this RFA is to revise Association Rule 11.7 (RECREATION FACILITIES) to provide residents with an equal opportunity to reserve the recreation facilities.

RECOMMENDATION

See attached.

RATIONALE

The requested revisions will:

- Allow for easier tracking of reservations throughout the year.
- Create a more equal opportunity for residents to reserve the facilities.
- Prevent residents from booking most or all of the desirable days. (i.e. Booking the Clubroom every Friday night.)
- Discourage no-shows, cancellations.

Exhibits (If applicable)	Index	Title

FOR BOARD USE ONLY

CERTIFICATE OF BOARD ACTION

<input checked="" type="checkbox"/>	Approved		Declined		Noted		Returned		Deferred		Withdrawn
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Stipulations					
Coordinating Instructions					
Distribution Instructions					
Recording Secretary		Action Date	1/24/19	RFA No.	1-2019

ASSOCIATION RULE 11.7 REVISIONS

REQUEST TO ADD ~~REQUEST TO REMOVE~~

- 11.7 The Clubroom **AND CABANAS** on the 7TH floor may be reserved for private parties upon written request to the Resident Manager, and pursuant to the policies, reservation mechanics, and procedures relating thereto as established from time to time by the Board and as implemented by the Resident Manager. The policies and procedures shall be for the purpose of reasonably regulating, restricting and/or limiting the use of these areas for private parties. Depending on the size, location, and nature of the amenity, the Board may also restrict the number of persons who may occupy an amenity for an event. ~~For all functions involving more than six (6) persons, a reservation shall be required.~~ **A RESERVATION SHALL BE REQUIRED FOR ALL FUNCTIONS.** Unless the Board restricts use of an amenity to fewer persons, no more than twenty-five (25) persons are allowed as guests at any one time. A written request form is available in the Resident Manager's office. The combining of functions by two (2) or more apartments for the purpose of exceeding the guest limitations will not be permitted. The written request ~~MAY~~ **must** be **SUBMITTED** ~~provided to the Resident Manager no less than three (3) working days, and~~ no more than sixty (60) days prior to the scheduled function date, except for certain high volume dates (i.e., Fourth of July, Labor Day, New Year's Eve) as determined by the Board for which special reservation requirements may be established. **RESIDENTS SHALL BE ALLOWED TO HOLD NO MORE THAN (5) SCHEDULED RESERVATIONS AT ONE TIME.** If the sponsoring Owner intends to serve or have available alcoholic beverages at such party, then in addition to any other policies and procedures adopted by the Board, the Owner may be required to provide evidence of appropriate and adequate liability insurance coverage for such scheduled function, including liquor liability, naming the Association as an additional insured thereunder. A deposit may be required for all reservations as may be determined by the Board from time to time.