

## REQUEST FOR ACTION

<b>To</b>	The Collection Board of Directors				
<b>Subject</b>	Better Communication & Information Sharing from Executive Sessions				
<b>Preparer</b>	Henry Lew				
<b>Date</b>	08/28/2019	<b>For Board</b>	x	<b>Action</b>	<b>Info</b>

### EXECUTIVE SUMMARY

It has come to my attention that:

1. Several Board Members feel that Executive Sessions are often held last minute, making it difficult for them to attend in person.
2. Although Video &/or Audio conference by any Board Member is a legitimate method (Per the Bylaws) of attending and voting during Board Meetings, members who participate by Video &/or Audio conference are not allowed to vote during Executive Sessions.
3. Several owners feel that decisions made by the Board during Executive sessions are not shared with them in a transparent manner.
4. Executive Session minutes/summaries have not been posted in a timely manner, thus causing misunderstanding between Owners and Board Members.

### RECOMMENDATION

- Allow Board Members who participate in Executive Sessions via video/audio conference in to vote, if they are able to provide proper attestation in writing.
- Completion of Executive Session meeting summary by Hawaiiiana's Managing Executive within 2 weeks. Upon completion, the Collection's general manager should post it on the website immediately.

### RATIONALE

To provide for better communication and transparency among Board Members and Owners.

<b>Exhibits</b> (If applicable)	<b>Index</b>	<b>Title</b>

### FOR BOARD USE ONLY

### CERTIFICATE OF BOARD ACTION

x	Approved		Declined		Noted		Returned		Deferred		Withdrawn
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**Stipulations**

A motion was made by Director Lew and seconded by Secretary Ishihara-Wong to request executive session decisions to be included in subsequent board meetings. The board meeting minutes will be posted on the association website after board review and edits within two weeks of meeting completion. Also, for both board meetings and executive sessions, board members are allowed to attend and vote by video conference. The motion carried unanimously.

**Coordinating Instructions**

**Distribution Instructions**

Recording Secretary	Desmond Oliveira	Action Date	10/29/19	RFA No.	26-2019
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