

## REQUEST FOR ACTION

<b>Subject</b>	Rules for Owner Participation at Board Meetings				
<b>Preparer</b>	Jon McKenna	<b>AOUO Title</b>	Management Executive		
<b>Date</b>	June 9, 2017	<b>For Board</b>	X	<b>Action</b>	<b>Info</b>

### EXECUTIVE SUMMARY

Purpose

The purpose of this RFA is to establish rules to ensure owner participation at Board meetings is afforded to owners in attendance in accordance with State Law.

Rational

Similar to Association Meeting rules, it is necessary to provide rules for which owner's present can actively participate in any deliberation or discussion at the meeting, with the exception of Executive Session. Establishing rules will help facilitate the meeting in a more organized and structured manner, providing for the Board to hear from their fellow owners on agenda items and, to effectively perform their duty in working through each agenda item in a timely fashion.

Also, State Law HB832 (pertains to 514B-125) is schedule to become law effective July 1, 2017. The key points stated in HB832 pertaining to these rules are as follows (changes as presented in the legislation):

- "...association members who are not on the board [~~may~~] shall be permitted to participate in any deliberation or discussion, other than executive session."
- "...the board may... establish rules for owner participation in any deliberation or discussion at board meetings, other than executive sessions. A board that establishes such rules pursuant to this subsection:
 
  - Shall notify all owners of these rule; and
  - May amend these rules at any regular or duly noticed special meeting of the board; provided that all owners shall be notified of any adopted amendments."

### RECOMMENDATION

Adopt the attached Rules for Owner Participation at Board Meetings.  
Once approve, the rules will be included in the next statement mailing.

<b>Exhibits</b> <small>(If applicable)</small>	<b>Index</b>	<b>Title</b>
	A	Approve rules are attached.
	B	

**FOR BOARD USE ONLY**

**CERTIFICATE OF BOARD ACTION**

X	Approved		Declined		Noted		Returned		Deferred		Withdrawn
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**Stipulations**

None.

**Coordinating Instructions**

Finalize rules.

**Distribution Instructions**

As stated in the recommendation; to be mailed to all owners in the next monthly statement.

Recording  
Secretary

Howard Kam

Action  
Date

07/27/17

RFA  
No.

014-2017

# AOUO THE COLLECTION

## Rules for Owner Participation at Board Meetings Adopted July 27, 2017

*(These rules were sent to all owners on August 21, 2017)*

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1. Agenda items are not permitted to be discussed during Owners' Forum.
2. Owners desiring to speak on an agenda item must raise their hand and be recognized by the Chairperson. Please state your name and unit number **each time** for the official record of the meeting.
3. Motions can be made only by board members.
4. Discussion is normally limited to the item being considered.
5. Owners are limited to two minutes for the Owners' Forum and two minutes per agenda item.
6. All remarks are to be **directed to the Chairperson**, not directly to others present. Personal attacks, vulgarity, or offensive language may result in an owner being denied the opportunity to participate in discussion should a majority of a quorum of the Board vote accordingly per 514B-125(a).
7. No video-taping or other electronic recording is permitted during any of the proceedings.